

PRINCE GEORGE COUNTY SCHOOL BOARD  
PRINCE GEORGE, VIRGINIA  
August 19, 2021

A special meeting of the Prince George School Board came to order at 6:00 p.m. on Thursday, August 19, 2021, at the Prince George School Board Office.

School Board Members and staff present:

Mrs. Jill Andrews, Board Member  
Mr. Robert E.L. Eley, III, Chairman  
Mr. Christopher A. Johnson, Vice Chairman  
Mr. Cecil M. Smith, Board Member  
Ms. Sherry D. Taylor, Board Member  
Dr. Lisa Pennycuff, Superintendent  
Mr. William Barnes, Assistant Superintendent  
Mrs. Rebecca B. Kirk, Clerk of the Board

**I. CALL TO ORDER**

Mr. Eley, Chairman, called the special meeting to order at 6:00 P.M.

**II. ROLL CALL**

Roll call indicated all School Board members present:

Present: Andrews, Eley, Johnson, Smith, Taylor

**III. PLEDGE OF ALLEGIANCE** – led by Ms. Smith

**IV. SCHOOL BOARD INVOCATION** – led by Mr. Johnson

**V. APPROVAL OF AGENDA**

Mr. Smith made a motion to approve the agenda as amended. Ms. Taylor seconded the motion.

VOTE: Ayes: Unanimous

**VI. MOTION TO GO INTO A CLOSED MEETING TO DISCUSS A SPECIFIC LEGAL MATTER RELATING TO STATE MANDATES AND EXCEPTIONS, SPECIFIC PERSONNEL MATTERS RELATING TO THE EMPLOYMENT, ASSIGNMENT, APPOINTMENT, PROMOTION, DEMOTION, PERFORMANCE, SALARIES, OR RESIGNATION OF DISTRICT EMPLOYEES, AND SPECIFIC STUDENT MATTERS RELATING TO STUDENT POLICY, DISCIPLINE, RESIDENCY, OR TUITION (pursuant to Section 2.2-3711 of the Code of Virginia)**

- A. Legal Matter – Section 2.2-3711.A.7
  - 1. Legal Matter L01/21-22
- B. Personnel Matter – Section 2.2-3711.A.1
  - 1. Personnel Matter P08/21-22
  - 2. ***Personnel Matter P09/21-22***
  - 3. ***Personnel Matter P10/21-22***
  - 4. ***Personnel Matter P11/21-22***
  - 5. ***Personnel Matter P12/21-22***
  - 6. ***Personnel Matter P13/21-22***
  - 7. ***Personnel Matter P14/21-22***
  - 8. ***Personnel Matter P15/21-22***
- C. Student Matter – Section 2.2-3711.A.2
  - 1. Student Matter S06/21-22
  - 2. ***Student Matter S07/21-22***
  - 3. ***Student Matter S08/21-22***
  - 4. ***Student Matter S09/21-22***

***(Bold italics added to revised agenda)***

Mr. Smith made a motion to go into a closed meeting to discuss a specific legal matter relating to state mandates and exceptions, specific personnel matters relating to the employment, assignment, appointment, promotion, demotion, performance, salaries, or resignation of district employees, and specific student matters relating to student policy, discipline, residency, or tuition pursuant to the legal, personnel, and student exemptions of the VA Code 2.2-3711.A.7, 2.2-3711.A.1, and 2.2-3711.A.2. Ms. Taylor seconded the motion.

VOTE: Ayes: Unanimous

**VII. CERTIFICATION OF CLOSED MEETING AND ACTIONS**

Mr. Smith made a motion to return to an open meeting and certified nothing was disclosed other than what was stated in the original motion. Ms. Taylor seconded the motion.

VOTE: Ayes: Unanimous

The School Board will return into closed session immediately after the meeting ends to continue discussions on legal, personnel, and student matters outlined on the agenda.

## VIII. CONSENT AGENDA

### A. *Personnel Report*

Mr. Johnson made a motion to approve the Consent Agenda as amended. Mr. Smith seconded the motion.

Appointments (Effective August 16, 2021 unless otherwise noted)

Bethany Wurzburg – Teacher, South

Krystal Thompson – Teacher, North

Andrew Sherr – Teacher, Walton

Lamisha Compton – Student Services Coordinator, SBO – August 23, 2021

Samantha Reed – Highly Qualified Paraprofessional, Harrison – September 7, 2021

Jennifer Phillips – Highly Qualified Paraprofessional, Walton – September 7, 2021

Christopher Carleton – Fleet Maintenance Technician II, Maintenance – September 1, 2021,

Kelly Feltner – Administrative Associate III, SBO – August 16, 2021

**Whitney Rickman – Office Associate I, South – TBD**

**Coaching Assignments FY22 (see attached list)**

Resignations

Susan Mahl – Highly Qualified Paraprofessional, Beazley – August 31, 2021

James Lipford – Network Technician, SBO – August 17, 2021

Elizabeth Morris – Highly Qualified Paraprofessional, Beazley – July 29, 2021

Kelly Feltner – Office Associate, Beazley – August 16, 2021

Sarah Montgomery – Learning Specialists, North – August 10, 2021 (

Kimberley Lee – Teacher, PGHS – August 12, 2021

Caitlin Poppell – Chemistry Teacher, PGHS – July 27, 2021

Mary Dunnigan – English Teacher, Crater – August 17, 2021

**Mark Blankenship – Teacher, Clements – August 18, 2021**

**Rochelle Massingill – Teacher, Riverside – August 19, 2021**

**Leslie Wargofcak – Teacher, Harrison – August 19, 2021**

Retirement

Jamie Gilliam – Library Media Specialist, Clements – October 1, 2021

**Bold indicates amendment**

VOTE: Ayes: Unanimous

## IX. ACTION ITEMS

- A. Resolution to Approve the Dedication of Easement for the Land on Middle Road – Lisa Pennycuff

A resolution is necessary to ensure that all utility and access easements for the new Prince George Elementary School, now owned by the School Board are included on School Board plats 1 and 2. The plat shows the easements being located on property that is labeled "N/F County of Prince George". The reference on the plat should show the real estate as now being owned by the School Board. The school division's counsel recommends the plat be revised before it is recorded.

Mr. Johnson made a motion to adopt a resolution to approve the Dedication of Easement for the land on Middle Road where the new Prince George Elementary School is being built with revision recommended by school division counsel. Mr. Smith seconded the motion.

VOTE: Ayes: Unanimous

**X. MOTION TO GO INTO A CLOSED MEETING TO DISCUSS A SPECIFIC LEGAL MATTER RELATING TO STATE MANDATES AND EXCEPTIONS, A SPECIFIC PERSONNEL MATTER RELATING TO THE EMPLOYMENT, ASSIGNMENT, APPOINTMENT, PROMOTION, DEMOTION, PERFORMANCE, SALARIES, OR RESIGNATION OF DISTRICT EMPLOYEES, AND SPECIFIC STUDENT MATTER RELATING TO STUDENT POLICY, DISCIPLINE, RESIDENCY, OR TUITION (pursuant to Section 2.2-3711 of the Code of Virginia)**

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of the VA Code 2.2-3711.A.7, 2.2-3711.A.1, and 2.2-3711.A.2. Ms. Taylor seconded the motion.

VOTE: Ayes: Unanimous

## **XI. CERTIFICATION OF CLOSED MEETING AND ACTIONS**

Mr. Smith made a motion to return to an open meeting and certified nothing was disclosed other than what was stated in the original motion. Mr. Johnson seconded the motion.

VOTE: Ayes: Unanimous

No action was taken on Legal Matter L01/21-22; information only  
No action was taken on Personnel Matter P08/21-22; information only.

Ms. Taylor made a motion then in Personnel Matter P09/21-22 to approve the Interim Director of Transportation as recommended. Mr. Smith seconded the motion.

VOTE: Ayes: Unanimous

[For the record, Marc Stefaniak was approved as the Interim Director of Transportation].

No action was taken on Personnel Matters P10/21-22, P11/21-22, P12/21-22, P13/21-22, P14/21-22, or P15/21-22; information only.

No action was taken on Student Matters S06/21-22, S07/21-22, S08/21-22, or S09/21-22; information only.

## **XII. ADJOURNMENT**

Mr. Smith made a motion to adjourn the meeting at 9:52 p.m. Mrs. Andrews seconded the motion.

VOTE: Ayes: Unanimous

The meeting adjourned at 9:52 p.m.

IN WITNESS WHEREOF, we set our signatures this 15th day of September, 2021.

Approved:

/s/ Robert E. L. Eley, III - Chairman of the Board

Attest:

/s/ Rebecca B. Kirk, Clerk of the Board

### **CERTIFICATION OF CLOSED MEETINGS**

WHEREAS, the Prince George County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this school board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Prince George County School Board hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered.

### **VOTE**

Ayes: 5

/s/ Rebecca B. Kirk - Clerk of the Board  
August 19, 2021  
Meeting Date